

Q-CAD ORDER FORM



Q-CAD
PAPER TO CAD

EXPIRES: JUNE 30, 2009

Name _____
 Organization _____
 Department _____
 Address _____
 City _____ State _____ Zip _____
 Phone _____ Email _____

PAYMENT METHOD

Check Enclosed (Payable to Q-CAD Inc) Visa Mastercard AMEX
 Check # _____ \$ _____ Card # _____
 GSA Contract GS-25F-0051L Name _____
 Purchase Order (Q-CAD Pre-approval only) Exp Date _____
 Project or PO# _____ (Enter credit card billing address above)



AUTOCAD & MICROSTATION - PRICE PER SHEET (C, D, E)

TURNAROUND	BASIC	CUSTOM	CONDOCS	MAPS	UNIT	TOTAL
Overnight Turnaround	<input type="checkbox"/> \$630	<input type="checkbox"/> \$680	<input type="checkbox"/> \$940	<input type="checkbox"/> \$1250	x _____ = _____	
3-Day Turnaround	<input type="checkbox"/> \$315	<input type="checkbox"/> \$340	<input type="checkbox"/> \$470	<input type="checkbox"/> \$625	x _____ = _____	
5-Day Turnaround	<input type="checkbox"/> \$210	<input type="checkbox"/> \$235	<input type="checkbox"/> \$315	<input type="checkbox"/> \$415	x _____ = _____	
10-Day Turnaround	<input type="checkbox"/> \$160	<input type="checkbox"/> \$185	<input type="checkbox"/> \$240	<input type="checkbox"/> \$315	x _____ = _____	
4-6 Week Turnaround	<input type="checkbox"/> \$100	<input type="checkbox"/> \$130	<input type="checkbox"/> \$160	<input type="checkbox"/> \$205	x _____ = _____	
Call for Quote (A,B, Oversized)	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	x _____ = _____	

LITE LAYERS 20% Discount (16 Layers: Layer list on next page) Subtract 20% from above = _____

CAD Version (Choose): See samples: www.Q-CAD.com
 AutoCAD: 14 2000 2002 2004 2005 2006 2007 2008 2009
 Microstation: 5 95 J 8 Working Units: _____

Sub Total \$ _____



REVIT & ARCHITECTURE (ADT) - PRICE PER SHEET (C, D)

TURNAROUND	REVIT	ARCHITECTURE (ADT)	UNIT	TOTAL
3-Day Turnaround	<input type="checkbox"/> \$340	<input type="checkbox"/> \$340	x _____ = _____	
5-Day Turnaround	<input type="checkbox"/> \$235	<input type="checkbox"/> \$235	x _____ = _____	
10-Day Turnaround	<input type="checkbox"/> \$185	<input type="checkbox"/> \$185	x _____ = _____	
4-6 Week Turnaround	<input type="checkbox"/> \$130	<input type="checkbox"/> \$130	x _____ = _____	
Call for Quote (A,B, Oversized)	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____	x _____ = _____	

CAD Version (Choose): See samples: www.Q-CAD.com

Revit Architecture: 2008 2009
 AutoCAD Architecture (ADT): 2006 2008

Sub Total \$ _____

OPTIONAL ADD-ONS - ALL SERVICES - PRICE PER SHEET

	UNIT	TOTAL
AutoCAD & Microstation: <input type="checkbox"/> Reference Sheets	\$25 x _____ = _____	
Revit & Architecture: <input type="checkbox"/> Reference Sheets base sheet cost \$ _____ x 50%	x _____ = _____	
<input type="checkbox"/> Unclear Original Sheets <input type="checkbox"/> Edge-Match Sheets	\$25 x _____ = _____	
Redline mark-ups (5-day return, RED ink = add changes; BLUE ink = drafting instructions)	\$50 x _____ = _____	
Topo Z-Coordinate (3-D Maps) base sheet cost \$ _____ x 25%	x _____ = _____	
Polygon layer: <input type="checkbox"/> BOMA <input type="checkbox"/> IFMA <input type="checkbox"/> Institutional base sheet cost \$ _____ x 25%	x _____ = _____	
Polygon data exported to MS Excel base sheet cost \$ _____ x 10%	x _____ = _____	

SHIPPING AND HANDLING - PRICE PER ORDER

	PER ORDER	
<input type="checkbox"/> CAD Files: Internet Return <input type="checkbox"/> Email <input type="checkbox"/> FTP	FREE	\$ 0.00
<input type="checkbox"/> PDF - Color <input type="checkbox"/> PDF - Black/White <input type="checkbox"/> TIF	FREE	\$ 0.00
<input type="checkbox"/> FedEx Overnight:	1 x \$30 = _____	
<input type="checkbox"/> FedEx 2nd Day:	1 x \$25 = _____	
<input type="checkbox"/> US Mail:	1 x \$10 = _____	
<input type="checkbox"/> Return original hardcopy documents (\$1.00 per sheet + \$20.00) # sheets _____	x \$1.00 + \$20.00 = _____	



M0609 **Project Total \$** _____

AUTOCAD & MICROSTATION

BASIC SERVICE:

- Redrawn to match original as-built drawings:
- Submit your as-built paper/TIF documents
 - Sheets are redrawn dimensionally accurate; full-scale 1:1; titleblocks, symbols, hatch patterns to match original document
 - AIA Layering, Tri-Services, or LITE layering

CUSTOM SERVICE:

- Redrawn using YOUR custom standards:
- Submit YOUR in-house custom standards, layers, fonts, titleblocks, dimension styles, CAD background files, etc.

CONDOCS SERVICE:

- Redrawn to develop construction documents, remodels, facility as-builts, renovations:
- Submit YOUR cut-and-paste sheets, sheet mockups, redline markups, sketches, soft-lines, design development documents
 - Submit YOUR in-house custom standards

MAPS & TOPOS SERVICE:

- Redrawn to match site plans, plat maps, topographic maps, contiguous regions:
- Redrawn 100% dimensionally accurate or drawn to overlay original document

REVIT & ARCHITECTURE

REVIT & ARCHITECTURE:

- Submit your floorplans, elevations, details, sections, etc. to be used as basis for model
- Sheets are redrawn using default 3-D objects for doors, windows, walls, etc.
- 3-D model is developed based original docs
- Plans and elevations based on 3D model

SEND ORDERS

Q-CAD, Inc
 1300 El Paseo Rd, #G-123
 Las Cruces, NM 88001

Questions / Send via Internet:

Voice: 800-700-3305
 Fax: 505-212-0142
 Email: QCAD@QCAD.com
 Web: www.Q-CAD.com
 FTP: Call for login instructions

Q-CAD Only

Cust ID: _____
 ACAD #: _____
 Receive: _____
 Due: _____

800-700-3305



Q-CAD CHECKLIST

800-700-3305

GENERAL INSTRUCTIONS:

1. Complete the appropriate checklist column below.
2. Use BLACK marker to cross-out (X) information on original document that should not be redrawn.
3. Notes should be typed or clearly hand-printed on separate 8.5 x 11 sheet with cross-reference flags.
4. Electronic files such as layering, text styles, dimension styles, titleblocks should be provided as necessary.
5. ★ Q-CAD default will be used for any unchecked items.

ORIGINAL SHEET SIZES:

- A-size 9 x 12 (max)
- B-size 12 x 18 (max)
- C-size 18 x 24 (max)
- D-size 24 x 36 (max)
- E-size 30 x 42 (call if larger)
- (Above based on 1/8" or 1/4" scale)

AUTOCAD MICROSTATION			REVIT ARCHITECTURE		CAD DRAFTING CHECKLIST
BASIC	CUSTOM CONDOC	MAP	REVIT	ADT	
★□	★□	★□	★□	★□	1. DRAFTING CRITERIA (Choose One) a. Draw dimensionally accurate. Floorplans redrawn using dimensions shown on original documents. b. Overlay original document with interpolated angles and dimensions. Specify if exact overlay is required. c. Multi-floor stacking. Multiple floors redrawn to stack exterior walls and vertical penetrations.
□	□	□	□	□	
□	□	□	□	□	
★□	★□	★□	NA	★□	2. LAYERING a. Use American Institute of Architects layering standards (AIA) or Tri-Services. b. Use LITE Layers: titleblock, dims, arch, A-txt, elec, E-txt, mech, M-txt, civil, C-txt, window, door, hatch, grid, text, misc c. Use custom layering. Provide: AutoCAD(.dwt +definitions); Excel(.xls); Word(.doc); or hardcopy list (no manuals)
□	□	□	NA	NA	
NA	□	□	NA	□	
NA	NA	NA	★□	NA	3. REVIT - 3D MODEL (Architectural Objects Only) a. Create 3-D model and sheets for plotting (use default wall, window, door, objects). b. Create 3-D model only (use default wall, window, door, etc objects)
NA	NA	NA	□	NA	
NA	NA	NA	NA	★□	4. ARCHITECTURE (ADT) - 3D MODEL (Architectural Objects Only) a. Do not use Project Manager; Use default ADT blocks; Draw individual sheets and 3-D model. b. Use Project Manager with 3-D model; Use default ADT blocks; Create sheets for plotting. c. Use ADT default blocks and 2-D linework (without 3-D model).
NA	NA	NA	NA	□	
NA	NA	NA	NA	□	
★□	★□	★□	□	□	5. TEXT a. Draw all text including notes, schedules, room names, numbers, etc. b. Draw room names, numbers, and titles only (Do not draw notes or schedules). c. Draw only: _____
□	□	□	★□	★□	
□	□	□	□	□	
★□	★□	★□	★□	★□	6. FONT or TEXT STYLE a. Use ROMANS, ROMAND or generic AutoCAD fonts. Specify: _____ b. Use font file provided: Provide font file AutoCAD(.shx) or Microstation(.rsc) c. Use text style provided: Provide AutoCAD template(.dwt, .dwt) or Microstation(.dgn)
NA	□	□	□	□	
NA	□	□	□	□	
★□	★□	★□	□	□	7. DIMENSIONS a. Draw all dimensions. b. Draw exterior dimensions only. c. Do not draw dimensions.
□	□	□	★□	★□	
□	□	□	□	□	
★□	★□	★□	□	□	8. TITLEBLOCK a. Draw titleblock as shown on original documents. b. Do not draw titleblock. c. Use titleblock provided. Provide AutoCAD(.dwt, .dwt); Microstation(.dgn); or hardcopy sample.
□	□	□	★□	★□	
NA	□	□	□	□	
★□	★□	★□	□	□	9. HATCHING a. Draw all hatching including floorplan walls, floor textures, wall textures, site plan hatching, etc. b. Do not draw floorplan wall hatching. c. Draw only: _____
□	□	□	★□	★□	
□	□	□	□	□	
★□	★□	★□	□	□	10. DETAILS, SECTIONS, ELEVATIONS a. Draw all details, sections, elevations including notes and flags. b. Do not draw details, sections, elevations and related flags. c. Draw only: _____
□	□	□	★□	★□	
□	□	□	□	□	
					11. NOTES _____ _____ _____